

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JANUARY 13, 2014

Commissioner Darry Stacy led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 13th day of January 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, David Tinsley, Melinda Duke, Keri Lyles, Jacob McHughes, Mona Nelson, Christine Cartmell, Stephen Koranda, Andy Rieger, Susan Moffat, Jessie Furnish and Linda Atkins.

After the reading of the minutes of the Regular Meeting of January 6, 2014, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

A. Bid Opening:

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to **accept** the bids for awarding and/or rejecting at a later date due to so many line items for **BID# - HWY-1650** – Four (4) Months Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The Bid term will be from February 10, 2014 through June 9, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY				
BID #HWY-1650 Asfalt Laid in Place				
Bid Term is February 10, 2014 through June 9, 2014				
List of Individual Bidders				
	Haskell Lemon Construction Co.	Silver Star Construction Co., Inc.	T. J. Campbell Construction Co.	
BID: #HWY-1650				
DEPT: Co. Commissioners				
DATE OPENED: 1-13-14				AWARDED:
	1	2	3	Tabled 1-13-14
List of Individual Items				
Four-Months (4) Non-Encumbered				
Contract to provide Materials and				
Installation of Asphaltic Concrete				
Base and Surface Coarse				
(Hot Mix/Hot Laid Asphalt).				
The bid term will be from January 10, 2014 through June 9, 2014.				
Notice required by bidding vendor:	5-days	5-days	10-days	
Will deliver and start construction:	21-days	5-days	10-days	
Vendor's Statement:	500 Ton Minimum per Project	250 tons per day, minimum	Minimum Order 500 Tons	
Contact Person:	Bob Lemmon	Craig Parker/Clint Hurt	Don Dorn	
Title:	Vice-President	Plant Manager	Vice President	
Address	P.O. Box 75608 Oklahoma City, OK 73147	2401 S. Broadway Moore, OK 73160	PO Box 15129 Oklahoma City, OK 73155	
Telephone Number:	405-947-6069	405-793-1725	405-672-6768	
Fax Number:	405-947-6068	405-793-9989	405-672-9890	
Mobile Number:	_____	405-317-2607	405-620-4406	
Business Relationship Affidavit:	YES	YES	YES	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

B. Items of Business:

1. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Cleveland County 5 Year Road/Bridge Plan**.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
2. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Publication – Notice of Public Auction**. Cleveland County will have numerous Miscellaneous Surplus Items ranging from Office Items to Lawn Equipment to be sold on Thursday, February 13, 2014 and Friday, February 14, 2014. Public Auction to be held on February 13, 2014 at the Old Jail located at 203 S. Jones, Norman Ok and February 14, 2014 at the Cleveland County Fairgrounds, located at 615 E. Robinson, Norman OK. Notice to be published on Wednesday, January 29, 2014 and February 5, 2014. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
3. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** to set the Fair Board Election filing period January 27-31, 2014 and election date if needed on February 8, 2014. Notice of Filing will be published for 10 consecutive days beginning January 15, 2014.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
4. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Agreement** between the Cleveland County Assessor and Peregrine Services to print and mail appraisal notices. The price for 901 and Mobile Home Rendition Mailings is \$.115 per unit and \$.095 per unit for Notice of Value mailings.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
5. Upon the recommendation of Assistant District Attorney Jim Robertson, Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County Health Department and Brooke Lynn Rutledge to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$4,513.00. The Contract is to be effective January 13, 2014 through June 30, 2014.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
6. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Agreement** between Cleveland County Commissioners Office and Eureka Water Company for lease of equipment in the amount of \$7.25 per month and \$6.45 per 5 gal bottled water for the period January 1, 2014 through December 31, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

7. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between Cleveland County Building Maintenance and Total Beverage Services, Inc. providing 5 gallon water bottles at the rate of \$5.99 each for the period January 1, 2014 through December 31, 2014 with a three (3) year renew option.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
8. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Service Agreement** between Cleveland County District #1 and Waste Management for trash pick-up one (1) time per week in the amount of \$72.06 per month for the period January 1, 2014 through December 31, 2014.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
9. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Renewal of Contract** between Cleveland County Assessor’s Office and Oracle to provide technical support services in the amount of \$794.15 for the period February 17, 2014 through February 16, 2015.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
10. Darry Stacy moved, seconded by Rod Cleveland to **approve the Resolution** Disposing of the following equipment from Cleveland County Building Maintenance to be declared surplus and junked:
 - a. SM441-24 Century 400 U Vacuum SN/Y87009928
 - b. SM450-9 Nobles High Speed Buffer SN/SP20H0007624911R
 - c. SM450-10 Nobles High Speed Buffer SN/MS20H00102830IEUThe vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
11. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** Disposing of the following equipment from Cleveland County District #2 to be declared surplus and sold in auction:
 - a. D301-82 1993 Chevy ¾ Ton Pickup SN/1GCGK24K8PE138169
 - b. D301-139 2001 Chevy Silverado Pickup ½ ton SN/1GECEK14V81Z289265
 - c. D302-214 1989 Kenworth T-800 SN/1XKDDDB9X5KJ529365
 - d. D316-007 John Deere Scraper 762B SN/N750521
 - e. D337-47 2000 GrademasterThe vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
12. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 941,958.19
T1C	\$ 3,891.39
T2A	\$4,476,773.14
T2B	\$ 16,543.95
T3	\$1,595,314.80
Total:	\$7,034,481.47

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

13. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

14-3492	T2A	Fleet Pride	\$ 2,000.00
14-3493	T2A	Total Truck & Trailer	\$ 1,500.00
14-3494	T2A	Palace Auto Supply	\$ 4,000.00

District #2:

14-3495	T2A	Home Depot Credit	\$ 1,000.00
14-3496	T2A	O’Reilly Automotive	\$ 1,500.00
14-3497	T2A	Palace Auto Supply	\$ 3,500.00
14-3498	T2A	Metro Glass, Inc.	\$ 1,000.00
14-3499	T2A	Fastenal Industrial & Const.	\$ 1,700.00
14-3500	T2A	Hall Signs, Inc.	\$ 1,000.00
14-3501	T2A	KSM Exchange	\$ 2,000.00

District #3:

14-3484	T2A	Fastenal Industrial & Const.	\$ 500.00
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Building Maintenance:

14-3491	SM2	Voss Lighting	\$ 2,000.00
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Health Dept:

14-3436	MD1C	Tara Marie Douglas	\$ 1,200.00
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Sheriff Dept:

14-3439	CCJC2	US Fleet Tracking	\$ 800.00
14-3473	CCJC2	Aramark Correctional Services	\$ 48,000.00
14-3481	B2A	Summit Mailing & Shipping	\$ 626.40
14-3483	R3BS2A	Natural Water Co.	\$ 300.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

14. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0640-E2 14-1563-CCJC2

Highway:

14-0301-T2A 14-3010-T2A

Health Dept:

14-0500-MD1C

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

15. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	633,102.03
b.	Highway Fund	\$	148,430.90
c.	Health Fund	\$	255,461.64
d.	Sheriff Commissary Fund	\$	15,464.39
e.	Sheriff Justice Assistance Grant Fund	\$	397.42
f.	Sheriff Cleveland County Justice Center Fund	\$	217,957.87
g.	Sheriff Revolving Fund	\$	13,550.29
h.	County Clerk Lien Fee Fund	\$	24,815.69
i.	County Clerk Preservation Fund	\$	600.00

FY 12/13

a.	General Fund	\$	1,412.29
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The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

- C. There was no **new business** to come before the **Board** for discussion.

D. Commissioner’s Discussions regarding County Business:

Commissioner District #1 Rod Cleveland said that he has been in contact with Oklahoma City and they are finishing up the details on another contract for SE 149th Street. He will be contacting Norman because there is a mile of road in the Norman City limits requiring Norman to come on board with the project. At that point they can go all the way from Choctaw Road to Harrah Newalla Road with a new surfaced road in that area.

Commissioner District #3 Rusty Sullivan said that it sounded like a worthwhile project.

Commissioner Cleveland updated the Board on some legislation being passed into law. He said that Senate Bill 1357 is a Commissioner’s right to carry throughout the State while on duty. House Bill 2367 is an increase in the travel reimbursement sealing from \$600.00 to

\$950.00 for Sheriffs and Commissioners. House Bill 2348, drafted by Representative Bennett allows the display of the Ten Commandments as historical writing. He said that there is some legislation involving term limits for counties and other matters that he will continue to watch during this time of the year. He has draft legislation on the CNG proposal that has not been assigned a bill number yet, but will be by the end of the week and is anxious to see how that progresses.

E. Public Comment:

4-H & Youth Development Educator Jessie Furnish stated that they are making plans for the 4-H Day at the Courthouse again this year. She said that they have some proposed dates for the Board’s consideration: March 17th, which will be during Spring Break and the students are available during that time; April 14th; April 21st; and April 28th.

Following a brief discussion the Commissioners decided to pass this information on to the Budget Board members and then contact her as to the preferred date.

- F.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:22 pm. Darry Stacy seconded the motion. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

(Clerk’s Note: Agenda was posted on January 9, 2014 at 3:52 pm.)